

TOWN OF WEYMOUTH
Town Accountant

The Town of Weymouth has a challenging opportunity for a Town Accountant. Working under the direction of the Director of Municipal Finance/Chief Financial Officer, with duties and responsibilities defined by state law, incorporating Generally Accepted Accounting Principles (GAAP), the Uniform Municipal Accounting System (UMAS), Governmental Accounting Standards Board (GASB) guidance, audited financial recommendations for improvement, Town policies and town bylaws. Develops and implements the town's accounting system and procedures; provides timely and accurate financial information and ensures the integrity of the financial data by instituting proper internal controls; ensures that no claim or payable against the town is fraudulent, unlawful, or excessive, as prescribed by Massachusetts General Laws. Monitors expenditures of all town funds; examines vouchers, department bills and payrolls for appropriateness of expenditure, and for accuracy and availability of funds before payment by Treasurer; reconciles Treasurer's cash balance with General Ledger cash balance; performs monthly review of Collector's and Treasurer's turnovers; oversees preparation of weekly warrants for payrolls and accounts payable. Provides up-to-date information to departments as to budgets, expenditures, and general financial information. Answers questions from departments, Mayor's Office and general public regarding Town finances and/or accounting procedures

A full job description can be found at <http://www.weymouth.ma.us> under Employment Opportunities.

In order to be considered, the candidates must possess a Bachelor's Degree in accounting, finance or closely related field; Certification by Massachusetts Municipal Auditors & Accountants Association (MMAAA) or pursuit of such; five to seven years of responsible experience in accounting or financial management; experience in municipal accounting and supervisory experience preferred; or an equivalent combination of education and experience.

Starting salary range is between \$96,858.28 to \$119,376.55/annually

Interested candidates should forward their resume along with a cover letter to Human Resources, Town of Weymouth, 182 Green Street, N. Weymouth, MA 02191. No later than Friday April 12, 2024.

The Town of Weymouth is an EEO/AA employer.